

Casa Blanca Vacation Rentals, Inc.
Board of Directors Meeting
December 11, 2020
Minutes

The meeting was called to order by Gregg David at 6:52 PM. Gail Glamm, Peggy Mock, Gregg David, Lee Piver and Mike Leon Guerrero were present. Ana McMillian and Susan Geitz were absent. A quorum was established with 5 directors present.

Notice of Meeting: The Agenda was posted December 9, 2020.

Approval of Minutes from November 23, 2020: Peggy Mock motioned to approve the minutes as submitted. Peggy Mock seconded the motion. All voted aye. Motion carried.

Report of Officers: Gail Glam reported the financials through September 30, 2020.

Committee Reports: a) Rental Committee: Gregg David gave the committee report consisting of discussion relating to the occupancy to be reduced to \$3.00 from \$3.50 for 1 bedrooms and \$5.00 from \$7.00 for with consideration the occupancy supplies will now be part of the cleaning cost, extended the cancellation policy due to Covid 19 through March 31, 2021 and on demand special for season cancellations and re-bookings allowing owners to opt in or out of the program. (Copy of report attached)

General Manager's Report: Ina Savage reported on the status at CBVR relating to the COVID 19 pandemic, cancellations for high season due to COVID 19, fall special bookings, travel insurance update, contract cleaning update, holiday office hours and projected occupancy for the year 2020. (Copy of report attached)

Old Business: a) Fall Special: Gail Glamm motioned to approve the recommendation for the on demand in season special through March 31, 2021 to allow the rental office to offer 15% for last minute rentals for owners who choose to opt in the program. Lee Piver seconded the motion. All voted aye. Motion carried.; b) Cleaning Contract for 2021: Mike Leon Guerrero motion to approve the President or another officer to sign the cleaning contract for 2021. Peggy Mock seconded the motion. All voted aye. Motion carried. c) Rental Agreement: Peggy Mock motioned to approve the rental agreement as submitted. Mike Leon Guerrero seconded the motion. All voted aye. Motion carried.; d) Rental Policies and Procedures: Mike Leon Guerrero motioned to approve the Rental Policies and Procedures. Peggy Mock seconded the motion. All voted aye. Motion carried.; e) COVID Cancellation Policy: Gail Glamm motioned to extend the current COVID 19 cancellation policy through March 31, 2021.

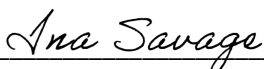
New Business: a) Occupancy Fees: Peggy Mock motioned to approve the Rental Committees recommendation for reducing the occupancy fees. Mike Leon Guerrero seconded the motion. All voted aye. Motion carried.

Comments from owners in attendance: No comments

Closed Session to Discuss Personnel Matters: The Board of Directors entered closed session at 7:15 PM. After discussion the Board of Directors re-enter open session at 7:28 PM. Mike Leon Guerrero to approve an hourly rate of \$25.00 per hour for Lou Buck. Peggy Mock seconded the motion. All voted aye. Motion carried.

Next meeting date: TBD

Adjournment: Peggy Mock motioned to adjourn the meeting. Mike Leon Guerrero seconded the motion. All voted aye. Meeting adjourned.



Submitted by: Ina Savage, General Manager
On Behalf of Ana McMillian, Secretary
Casa Blanca Vacation Rentals

December 28, 2020

Date