

Deep Cleaning Checklist

*Appliances or plumbing fixtures must not exceed their average life expectancy, have poor function or the potential to cause damage to the unit, surrounding units or common elements.

<u>Location</u>	<u>Item</u>	<u>Life Expectancy</u>	<u>Checkbox</u>
<i>* notes safety or liability requirement, non-compliance can result in suspension from the rental program until corrected</i>			
General/Misc.	Telephone (landline or a way to dial out to 911/office)	Owner financially responsible for the duration of ownership	
	*Fire Extinguisher		
	*Smoke Alarm(s)	As needed. Battery changed bi-annually	
	*Water Heater	Maximum 10 years	
	Air Conditioner/Furnace	Maximum 20 years	
	Air conditioning Compressor	15 to 20 years	
	Broom & Dust Pan		
	Carpeting	As needed	
	Clock(s)		
	Counters		
	Doormat(s) (exterior door(s))		
	Drying Rack (collapsible/folding)		
	Iron & Ironing Board		
	Mop & Mop Bucket		
	Plumbing, Waste Piping		
	Recycle/Trash Container		
	Vacuum/ Hard Floor Cleaner		

<u>Location</u>	<u>Item</u>	<u>Life Expectancy</u>	<u>Checkbox</u>
Bedroom(s)	Alarm Clock		
	Bed(s) & Headboard(s) (Queen or King in Master)		
	Bedsread(s) or Comforter(s) & Bed Skirt(s)		
	Blankets- 2 per bed		
	Chair		
	Dresser or Built-in Storage Drawers		
	Hangers- 10 per Closet		
	Lamp(s)		
	Mattress pad(s)		
	Mattress(es) in Good Condition	8 to 10 years	
	Mattress/Box Spring encasement cover(s) (waterproof, bed bug proof-highly recommended)		
	Mirror, full-length		
	Night Table with Lamp		
	Pillows with protectors - 2 per guest		
	Privacy Blinds or Drapes		
	TV (recommended)		
	Wastebasket		
Bathroom(s)	*Grab bar in shower or tub area(s)		
	Cabinet/Vanity/ Medicine Cabinet		
	Exhaust Fan or Window		

<u>Location</u>	<u>Item</u>	<u>Life Expectancy</u>	<u>Checkbox</u>
	Hairdryer(s)		
	Mirror		
	Toilet Brush/Holder		
	Tub mat or slip free surface		
	Wastebasket		
Dining	Chair(s) (# unit sleeps)		
	Table		
	Centerpiece		
	Placemats		
	Lighting		
Kitchen	Appliances		
	Dishwasher	10 years	
	Clothes Washer/Dryer (if applicable)	10 years - 14 years	
	Exhaust Fan		
	Garbage Disposal		
	Microwave		
	Refrigerator		
	Stove/Oven		
	Kitchen Cabinets		
Tableware	Cream & Sugar Container(s)		
	Cups/Mugs		

<u>Location</u>	<u>Item</u>	<u>Life Expectancy</u>	<u>Checkbox</u>
	Dishes/Plates (2 sizes) & Bowls (Double the # the unit sleeps)		
	Glassware (Water/Juice)		
	Knife Set/Steak Knives		
	Plastic Tumblers		
	Salad Bowl/Server		
	Salt & Pepper Shakers/Grinders		
	Serving Bowl(s)/Platter(s)		
	Silverware/Serving Pieces		
Electric Appliances	Blender		
	Can Opener (can be manual)		
	Coffee Maker		
	Mixer		
	Toaster		
Miscellaneous	Baking Pans		
	Baking/Cookie Sheet(s)		
	Bottle Opener/Corkscrew		
	Casserole Dish(es)/Lid(s)		
	Colander/Food Strainer		
	Cookware/Pan Set with Lids		
	Cutting Board		
	Dish Drying Rack		

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	Ice Maker or Ice Trays		
	Kitchen Scissors		
	Ladles, Spatulas, Spoons, Whisks, etc.		
	Measuring Cups/Spoons		
	Mixing Bowls		
	Paper Towel Holder		
	Paring Knives		
	Pitcher		
	Pot Holder(s)/Oven Mitt(s)		
	Scrub Brush		
	Tea Kettle		
	Vegetable Peeler		
	Waste Basket		
	Window Covering		
	Table with chairs (the # unit sleeps)		
	Blinds/Drapes		
	Carpet or Tile		
Lanai/Sun Room	Chairs (the # unit sleeps)		
	Table		
	Wall Decor		
Living Room	DVD Player		

<u>Location</u>	<u>Item</u>	<u>Life Expectancy</u>	<u>Checkbox</u>
	End/Coffee Table(s)		
	Lamp(s)		
	Sofa/Chair(s) (at least # unit sleeps)		
	Television with Remote		

COMMENTS: